



# ST JAMES

Preparatory School

## Prep School Student iPad agreement

Please read through this Acceptable Use Policy. You must agree to this document to use an iPad as part of your school studies (both at school and home when appropriate). These rules also apply if you are using a temporary loan device where you will still be fully responsible for the device. Adhering to the following expectations will ensure iPads can be used to maximum effect in teaching and learning.

### Bringing and Using Your iPad:

- You must bring your school iPad to school every day. Use in lessons is at the teacher's discretion.
- Ensure your iPad and Crayon are always charged to last a full school day. Always bring your Crayon to use in lessons as required.

### Appropriate Use and Care:

- Always keep your iPad in its issued case and avoid using it in conditions where it could be easily damaged (e.g., rain, while moving between lessons).
- Never allow others to use your iPad or use someone else's without permission.
- You must always look after your iPad. You must never leave it in a public place where it could be easily stolen or damaged.
- Do not behave in a way that can cause damage to iPads or distress/injury to others.

### Respect and Privacy:

- Do not take photos or videos of others without their expressed permission.
- You must not attempt to bypass the school's security settings or Internet filters, nor hack the iPad settings.
- Do not use your iPad for gaming, watching videos, or any non-learning activities during lesson time unless directed by a teacher.
- Do not connect to, nor interfere with, any school Apple TVs or Interactive White Boards unless you have the teacher's explicit permission.

### Digital Work and Reporting Issues:

- All school-related digital work should be saved in Showbie.
- Report any iPad damage to your parents and Class Teacher immediately. Seek assistance promptly via the iPad helpdesk for any technical issues. Contact details are available on the SJS iPad store.
- The school may check your iPad, including apps, photos, and messages at any time to ensure compliance with these rules.

### School's Monitoring and Sanctions:

- You understand and agree that, by using your iPad, or a loan iPad, the school will install device management software to provide school specific configurations such as connectivity settings, application delivery and restrictions. Your iPad will be filtered and monitored while on school premises.
- If you misuse your iPad, the school will issue appropriate sanctions following the discipline policy.



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I understand that if I break these rules or use my iPad in an inappropriate way, the school will issue an appropriate sanction, following the school discipline policy.

This agreement will be sent to your parents.

Pupil Name:..... Class:.....

Signature:..... Date:.....

Parent Name:.....

Signature:.....Date:.....



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