

Anti-Bullying Policy

St James Senior Boys' School

At St James we believe that all boys have the right to learn and develop in a supportive, caring and safe environment without fear of being bullied.

Aims of the Policy

Through the operation of this policy we aim:

- to maintain and drive a positive and supportive culture among all pupils and staff throughout the School
- to prevent bullying behaviour, detect it when it occurs, and deal with it by counselling and/or disciplinary sanctions and, if necessary, by expulsion

Scope

This policy applies to all pupils and staff at the **School** irrespective of their age and whether or not a pupil is in the care of the School when or if bullying behaviour occurs. While this policy focuses mainly on the bullying of pupils by other pupils, it is recognised that other forms of bullying may occur.

Publication

This policy is provided to all parents and pupils in the Pupil Handbook and to all staff in the Staff Handbook. The policy is also available on request in the School office and is published on the School's website. This policy can be made available in large print or other accessible format if required.

This policy will also apply to bullying behaviour outside of the School of which the School becomes aware.

Key Principles

It is a statutory requirement that all schools have an anti-bullying policy. See "Preventing & tackling bullying – Advice for Headteachers, staff and governing bodies" (July 2013).

Bullying exists in all walks of life, not just schools or certain types of schools. It is wrong and results in pain and distress to the victim and can directly affect other people, not just bullies and victims.

- 1.1 At St James we have set out to create and follow a policy which has regard to the guidance issued by the Department for Education (**DfE**), *Preventing and tackling bullying* (DfE-2013 (updated in 2014)) and will be reviewed against any new government guidance issued from time to time.

A Definition of Bullying

There are a number of definitions of bullying. The School defines bullying as:

Actions or words that are intended to hurt or humiliate another person

We recognise that, at times, boys' behaviour can be thoughtless rather than deliberate. These forms of bullying are equally unacceptable and can often be corrected quickly with advice and without disciplinary sanctions. A bully who does not respond appropriately to advice or sanctions would ultimately have to leave the School. However bullying can also arise through the deliberate neglect or disregard for another's feelings or well-being

Types of Bullying

Bullying can include a number of different behaviours:

- **Emotional:** being actively unfriendly, excluding, tormenting
- **Physical:** pushing, kicking, hitting, punching or any violence.
- **Racist:** racial taunts, graffiti, gestures
- **Sexual:** unwanted physical contact or sexually orientated comments
- **Homophobic:** because of or focusing on the issue of sexuality
- **Verbal:** name-calling, sarcasm, spreading rumours, teasing, insulting or demanding money
- **Cyber:** by Internet misuse through offensive website postings, e-mail and instant messaging. Misuse of mobile phones through text messaging, camera and video facilities, etc. to deliberately upset someone else (see separate anti-bullying policy).
- **Property:** damage to or hiding one another's property
- **Disability/SEN :** name-calling, innuendo, negative stereotyping or excluding from activity based on disability or learning difficulties

Raising Awareness

The Curriculum

Boys at St James are encouraged to co-operate with each other, form positive relationships and question behaviour, which discriminates against others. They also learn to listen to others at the same time as demonstrating an appropriate degree of assertiveness.

The St James *curriculum* seeks to promote awareness of individual responsibilities towards others. Citizenship, Philosophy lessons, PSHE lessons, Assemblies, Form Periods and talks given by outside speakers all offer particular opportunities for structured learning in this area. Through our philosophical education we seek to educate boys about how to interact

effectively and positively and we aim to produce a safe and secure environment where all boys can learn without anxiety and where we minimise opportunities for bullying.

A number of other subjects also offer openings to examine questions of oppressive behaviour and equality. For example, through literature boys may explore the emotional impact of isolation or abuse. History can enable boys to understand intimidation and persecution. And in Drama boys can learn about human relationships through role-play.

In educating the boys at St James about bullying, emphasis is put on the fact that serious psychological damage can result from bullying and that although bullying is not a specifically criminal activity, there are criminal laws which apply to harassment and threatening behaviour. A person who makes a physical or sexual assault on another, or who steals or causes damage to the property of another, commits a criminal offence and also a civil wrong known as a "tort" for which there can be legal consequences outside the School. Bullying behaviour may also be regarded as threatening behaviour or harassment which can be either a criminal offence or a civil wrong. Misuse of electronic communications could also be a criminal offence, for example it is an offence to send an electronic communication (such as a text message or e-mail) to another person with the intent to cause distress or anxiety.

Raising Awareness of Staff

We ensure all staff are aware of this policy and its contents and are trained to identify and respond to incidents of bullying. This takes place at the beginning of each academic year, at the same time that staff receive training on Child Protection (Inset Day beginning of September). Staff are expected to promote an anti-bullying culture by:

- celebrating achievement
- anticipating problems and providing support
- disciplining fairly, consistently and reasonably, taking into account any special educational needs or disabilities of the pupil and the needs of vulnerable pupils
- making opportunities to listen to pupils
- acting as advocates of pupils.

Procedures to follow (in preventing and dealing with bullying incidents)

At St James we seek to prevent bullying by promoting a school ethos in which bullying is regarded as unacceptable (see Behaviour and Aims & Ethos Policies). Research suggests that one of the most effective deterrents of bullying is peer attitudes and responses. Boys are encouraged to remove themselves from situations and to report incidents in which they are

concerned that bullying behaviour is occurring, *either to their Form Master or their Form Representative on the Student Council.*

In preventing bullying the role of the **Student Council** is significant. Each class in the school has 2 elected Student Council representatives who together form a body, led in the first instance by an elected Sixth Former (the Chairman of the Student Council) and ultimately by the Headmaster. Along with the **Form Masters**, the Student Council listens out for incidents of bullying and actively reports and deals with these according to the **Flow Chart for Reporting Bullying**.

In responding to concerns over bullying, our first response will always be to gather the relevant information in a calm and objective manner before deciding, from an informed position the best intervention(s) to secure the desired outcomes.

All incidents of bullying are recorded on a **Bullying Incident Report Sheet**, which is then passed immediately to the Headmaster who oversees the situation from then on. Equal importance is given to the education of the perpetrator as to the support of the victim. We believe that the effectiveness of this system is illustrated by the fact that to date, very few incidents of bullying have recurred.

When disciplining a perpetrator of bullying the Headmaster will, in the first instance issue a Red Card/detention (see Behaviour Policy). However, were the perpetrator to continue bullying, the Headmaster may invite the parents in to school to discuss their son's behaviour and probably issue an appropriate sanction. Severe and persistent bullying may result in exclusion from school on a temporary or permanent basis (see Behaviour & Discipline Policy).

Where bullying has been identified and intervened against, we will continue to monitor the situation for a suitable time period, enabling any patterns to be spotted.

In some instances, it may be necessary to have regard to other related School policies such as Safeguarding or Behaviour and Discipline.

It is the responsibility of the Headmaster to monitor the incidence and occurrence of bullying within the St James Senior Boys' School.

As either part of an investigation into alleged incidents of bullying behaviour, we reserve the right to search belongings and confiscate items and materials perceived to be offensive.

We also reserve the right to confiscate/ban individual boys from using or carrying mobile phones and other media devices in School either as part of an investigation of an alleged bullying incident or as a response to an incident.

ICT - Acceptable Use, guidance and permissions

For information about the use of technology and devices in the classroom and beyond for all users, including staff and pupils please refer to the ICT Acceptable Use Policy.

With regards to visitors, it should be noted that they are unable to access their schools' network or internet due to password restrictions.

Cyber Bullying

The school aims to educate, inform and assist pupils in the area of cyber bullying. This includes texting, email, social media and instant messaging etc.

For more information, please refer to the Anti-Cyber Bullying Policy.

If pupils are found to be involved in cyber bullying either by the school or by another means then the school will follow the steps laid out in the Anti-Cyber Bullying Policy or the steps laid out directly in this policy.

The school acknowledges that cyber bullying can take place both on and off the school premises and the school reserves the right to implement the Anti-Bullying policy in either case.

The School Environment

The school's intention is to minimise areas of the site that might facilitate bullying behaviour. Open areas where there is high public visibility are an effective deterrent. All areas of the school site at Ashford and the location of reported incidents are checked and monitored regularly.

Investigations and Safeguarding Children and Young People

A bullying incident will be addressed as a child protection concern when there is 'reasonable cause to suspect that a child is suffering, or is likely to suffer, significant harm'. Where this is the case, school staff will report their concerns in accordance with the School's Safeguarding and Child Protection Procedures. In such instances, the School will not investigate further before advice has been taken from the police and/or children's social care services.

Bullying Beyond the School

Schools are not directly responsible for bullying off their premises and this can be a difficult area to manage. However, boys are encouraged not to suffer in silence. The bullying may be by pupils at the School, pupils at other schools, or people not at school at all. Where a boy reports bullying off the school premises, there are a number of responses that may be appropriate:

- Contact with the local police
- Contact with the relevant transport provider about bullying on buses, trains.
- Contact with Heads of other schools
- Map safe routes to School and tell boys about them.
- Talk to boys about how to avoid or handle bullying outside the school premises.
- If the bullying is by pupils at the School, this policy will be applied in its entirety

Anti-Bullying Policy V8 - DBR

(November 23, 2009) – Reviewed November 2017

The Role of Parents

It is clearly helpful where parents are able to support the values and measures represented within this policy and to discuss relationships, incidents and concerns in the same light.

Parents, who are concerned that their son may be being bullied, or may be a perpetrator of bullying, should contact his Form Master immediately. We advise against contacting other parents to sort out matters.

If parents are not satisfied with the response they should contact the Headmaster.

A parent who is dissatisfied with the way the school has dealt with a bullying incident can follow the Concerns and Complaints policy.

The Role of Staff

This policy focuses mainly on the bullying of pupils by pupils although it is recognised that a staff member could be a victim and on occasion may be perceived to be guilty of bullying. Staff members who are concerned about being bullied or harassed should refer to the School's Dignity at work policy which is set out in the Employment Manual. Pupils and parents who feel that a member of staff is bullying should report this in accordance with the procedures set out above. Complaints against teachers will be dealt with in accordance with staff disciplinary procedures.

Further Information, Guidance and Support

[Preventing and tackling bullying \(DFE, October 2014\)](#)

[Supporting children and young people who are bullied: advice for schools \(DFE, March 2014\)](#)

[Cyberbullying: advice for Headteacher's and school staff \(DFE, November 2014\)](#)

[Advice for parents and carers on cyberbullying \(DFE, November 2014\)](#)

www.kidscape.org.uk

www.bullying.co.uk

Advisory Centre for Education (ACE)	0207 354 8321
Children's Legal Centre	0845 345 4345
Kidscape Parents Helpline (Mon – Fri, 10-4)	0845 120 5204
Parentline Plus	0808 800 2222
Youth Access	0208 772 9900

This policy and the procedures contained within it will be reviewed annually.

Authorised by

Date

Effective date of the policy

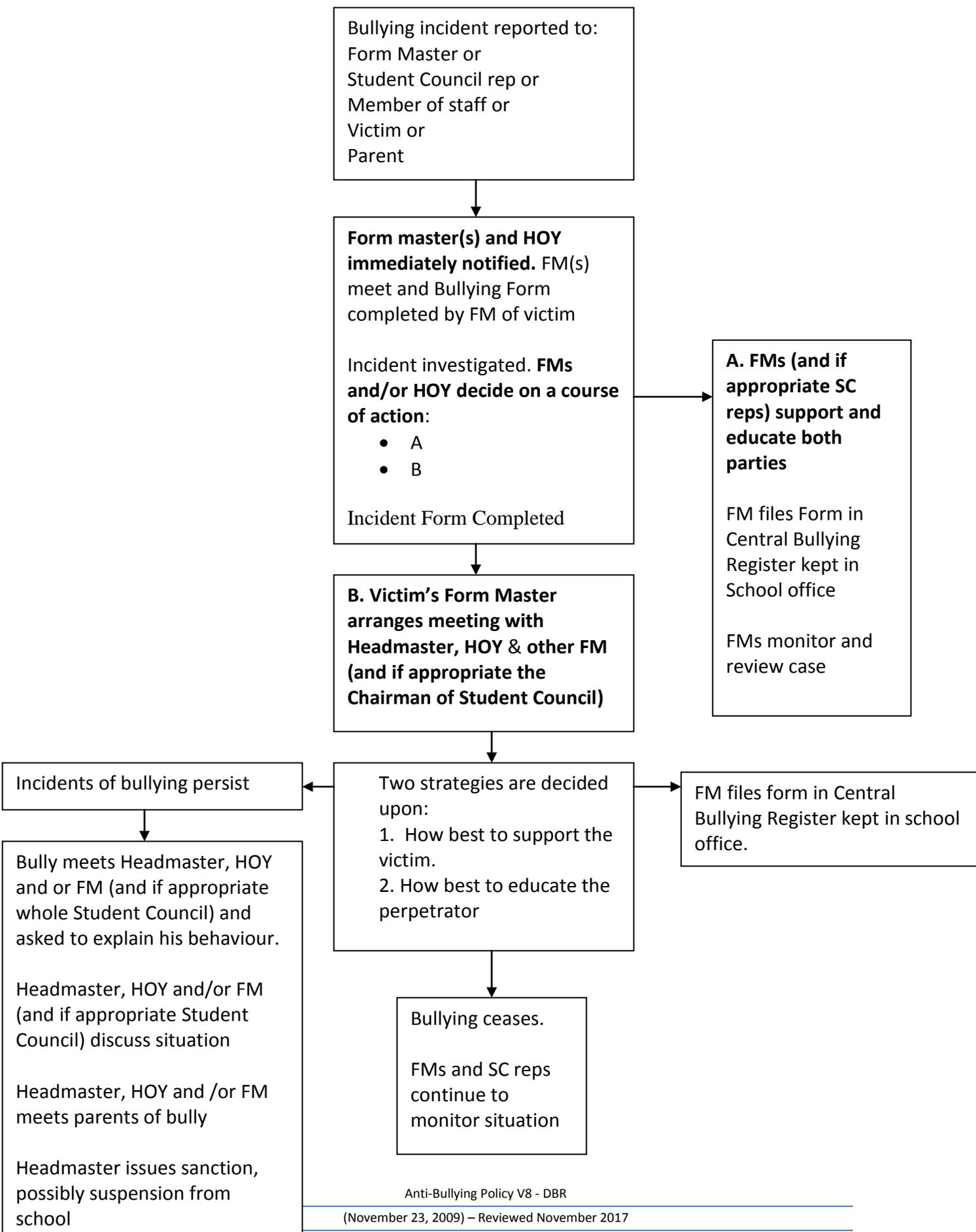
Circulation

Status

[Governors / teaching staff / all staff / parents / pupils [on request]]

Complies with requirements of paragraph 10 of schedule 1 to the Education (Independent School Standards) (England) Regulations 2010/1997, *Boarding schools: national minimum standards* (Department for Education (DfE), July 2010) and *Preventing and tackling bullying* (DfE-00062-2011)

Anti-Bullying Flow Chart



Bullying Incident Reporting Form

Incident reported by:

Date:

Suspected victim's name:

Form:

Suspected perpetrator's name(s):

Form:

Details of incident(s) reported:

Form masters to decide on 1 course of action: A or B

A	B
Further action and reviews (date and sign)	Further action and reviews (date and sign)

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