



ST JAMES

Senior Boys' School

Anti-cyber bullying Policy

Technological developments have great educational and social benefits but can also be used to harm others. St James Senior Boys' School is committed to working with parents and pupils to address the issues that are presented in this area. This policy is built upon the same premise as that of the Anti-bullying policy, which should be read and taken into account when referring to this policy.

Aims of the Policy

The aim is to educate boys to use technology sensibly and with consideration for others, as well as emphasising that it should not be used inappropriately or illegally.

Cyber bullying is the use of information and communication technology (ICT), particularly mobile phones and the internet deliberately to upset someone else. (see [Cyber bullying: advice for headteachers and school staff](#) Ref: DFE-00652-2014 and [Advice for parents and carers on cyber bullying](#) Ref: DFE-00655-2014 for more information)

Cyber Safety: The School's Role

St James Senior Boys takes issues around cyber safety extremely seriously and takes the following steps to help educate, inform and assist pupils in this area:

- The School reinforces Internet safety messages to all pupils at regular intervals and at an age appropriate level through IT lessons, PSHE lessons and assemblies. Issues covered include the following: safe and appropriate use of social networking sites, the issues surrounding excessive gaming and online gaming, mobile devices and the sending of inappropriate images and videos via mobile devices or the Internet.

- We ensure all pupils, parents and members of staff are informed of the School's ICT Acceptable Use Policy, which explains their responsibility for making safe and appropriate use of the School's computer systems.
- We follow the appropriate School disciplinary procedures in relation to any incident of misuse of ICT equipment or websites or of cyber bullying. (The School has the right to take action - even when the offence is committed outside of School - if it harms members of our community or brings the School into disrepute). See Exclusion Policy and Anti-Bullying Policies
- The School network uses filtering software, which amongst other things restricts access to social networking and gaming sites.

Advice to Parents on Cyber Safety

The following are taken from 'Advice for parents and carers on cyberbullying' (2014) and are some things that parents may wish to consider teaching their children about using the internet safely:

- Make sure you use the privacy settings.
- Always respect others - be careful what you say online.
- Be careful what pictures or videos you upload. Once a picture is shared online it cannot be taken back.
- Only add people you know and trust to friends/followers lists online. When talking to strangers, keep your personal information safe and location hidden.
- Treat your password like your toothbrush - keep it to yourself and change it regularly.
- Block the bully - learn how to block or report someone who is behaving badly.
- Do not retaliate or reply to offending e-mails, text messages or online conversations.
- Save the evidence. Always keep a copy of offending e-mails, text messages or a screen grab of online conversations and pass to a parent, a carer or a teacher.
- Make sure you tell an adult you trust, for example, a parent, a carer, a teacher, or the anti-bullying co-ordinator or call a helpline like Childline on 08001111 in confidence.
- Most social media services and other sites have a button you can click on to report bullying. Doing this can prevent a bully from targeting you and others in the future. Many services take bullying seriously and will either warn the individual or eliminate his or her account.
- While you are on your mobile phone make sure you also pay attention to your surroundings.

Cyber Bullying

Cyber bullying is an aggressive, intentional act carried out by a group or individual, using electronic forms of contact, against a victim who cannot easily defend him/herself. We recognise that some types of bullying are deliberate such as those that are

based on prejudice or targeting a protected characteristic (race, religion, culture, sex, gender, homophobia, SEN, disability or if a child is adopted or in care).

As such the school views cyber bullying as a child and child abuse, which will be dealt with in a serious manner. Mobile, Internet and wireless technologies have increased the pace of communication and brought benefits to users worldwide. Unfortunately, however, their popularity provides the opportunity for misuse through cyber bullying.

The main categories of cyber bullying, as stated on the 'national bullying helpline' are:

- Spreading malicious and abusive rumours and gossiping
- Emailing or texting you with threatening or intimidating remarks
- Mobbing (a group or gang that target you)
- Harassing you repeatedly
- Intimidation and blackmail
- Stalking you on-line and continually harassing you
- Posting embarrassing or humiliating images or video's without your consent
- Posting your private details on-line without consent
- General Bullying or Stalking
- Grooming (enticing or goading you on-line to self-harm or commit a crime)
- Setting up a false profile, Identity fraud or identity theft
- Using gaming sites to attack or bully you
- Theft, Fraud or deception over the internet

Cyber bullying is explicitly referred to in St James Senior Boys' Anti-bullying Policy.

Monitoring

The School monitors pupils and staff usage of the internet over the school network. Usage is monitored by the Deputy Headmaster and the Designated Safeguarding lead on a regular basis. Pupils and parents are made aware that misuse of the school network will be dealt with seriously.

Expectations of pupils

The IT rooms should only be used when there is a member of staff present and the rules posted in each room must be observed. Any attempt to abuse or interfere with the network or any School computer equipment will be regarded as an extremely serious offence and will be dealt with as such. All computer activity in School is monitored.

Pupils must not use their mobile phones anywhere in school. Any other on-line device, such as a laptop or tablet should not be used without express permission from a teacher. There is a clear procedure of confiscation if a pupil is found using their mobile phone during the school day.

Pupils are responsible for their actions, conduct and behaviour on the internet in the same way that they are responsible during classes or at break time. Use of technology should be safe, responsible and legal. Exclusion is the likely consequence for any pupil found to be responsible for material on his own or another website that would be a serious breach of School rules in any other context. Any misuse of the internet will be dealt with under the School's Behaviour and Discipline Policy. Students are encouraged to talk to a teacher if they witness misuse by other pupils.

The School views very seriously any use of the Internet, e-mail and any other digital media or technology so as to conflict in any way with the School Code, to bring the School's name into disrepute, to cause hurt or distress to others (cyber bullying), or to have a negative impact on the School community in any way. If you think that you might have been bullied or if you think another person is being bullied, talk to a teacher about it as soon as possible.

If there is a suggestion that a child is at risk of abuse or significant harm, the matter will be dealt with under the School's Child Protection Procedures. If you are worried about something that you have seen on the internet, talk to a teacher about it as soon as possible.

The School's view applies whether or not a pupil is on the School premises, in the care of the School, wearing School uniform or not, on a School activity, and whether it is during or outside the School day.

The School does not discourage pupils' age appropriate use of social networking sites, providing this is done safely and with consideration for others, themselves and the School. No student should post photos, video clips or comments that could in any way be considered as harassment or an invasion of privacy, or which are embarrassing and hurtful. In general, students should always ensure that they have secured the permission of anyone about whom they intend to post material. Again, any material that is in breach of the above will likely be viewed as cyber bullying and be treated as a serious breach of the school discipline and bullying policies.

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Date	6 th June 2022