



ST JAMES
Senior Girls' School

Homework Policy

St James Senior Girls' School

Introduction

The number of homeworks per night and the time to be spent on each homework is set out below for each Year group. Pupils in Year 7 should complete their allocated homework first and then spend any remaining time reviewing work that has been covered previously, researching a related topic of interest or reading a book.

Parents of pupils in Years 7-11 will be provided with a homework timetable for their daughter's form at the beginning of the year.

It may be appropriate for a range of different homework tasks to be set for a teaching group/set but some more demanding/challenging 'extension' activities should always be included.

Careful consideration should be given to the setting of appropriate homework for those pupils with special educational needs (including More Able and Talented).

YEAR	<u>PER NIGHT</u> (maximum)*	<u>WEEKEND</u> (maximum)*
7	2 x 25-35 minutes (+ up to 20 minutes R/R/R+)	3x 25-35 minutes (+ up to 30 minutes R/R/R+) + music
8	3 x 20-30 minutes and 1 x 15 minutes	4x 20-30 minutes and 1 x 15 minutes
9	3 x 30 minutes and 1 x 20 minutes	5x 30 minutes and 1 x 20 minutes
10	3 x 40 minutes	5 x 40 minutes
11	3 x 45 minutes	5 x 45 minutes
12	4 hours per subject per week	
13	6 hours per subject per week	

**depending on number of subjects being studied
+ reviewing/researching/reading*

Number of Homeworks in each subject for each Year group per week

YEAR	GEN. SCI/ BIOLOGY	CHEM.	PHYSICS	MATHS	ENG.	FRENCH	SPANISH	LATIN	GREEK	SANSKRIT	GEOG.	HISTORY	REL. STUDIES	ART	DRAMA	MUSIC	ICT	P.E
7	1 × 25-35 mins			2 × 25-35 mins	2 × 25-35 mins	1 × 25-35 mins		1 × 25-35 mins		1 × 25-35 mins	1 × 25-35 mins	1 × 25-35 mins	1x 25-35 mins	1 × 25-35 mins		1×20 mins		
8	1 × 20-30 mins	1 × 20-30 mins	1 × 20-30 mins	2×30 mins	2×20 mins	20+15 mins	20+15 mins	20+15 mins		20+15 mins	1 × 20-30 mins	1 × 20-30 mins	1× 20-30 mins	1×30 mins		2/3 times per term		
9	1 × 30mins	1 × 30mins	1 × 30mins	2 × 30mins	2 × 30 mins	30+20 mins	30+20 mins	30+20 mins	30+20 mins	30+20 mins	1×30 mins	1×30 mins	1×30 mins	1×30 mins	1x30 mins per fortnight	2/3 times per term	1× 30 mins	
10	2 x 40 mins																	
11	2 x 45 mins																	

Notes: From Year 8 onwards, options such as Sanskrit/Spanish should be set against each other for homework.

Homework Guidelines

1. Homework is, wherever possible, best tackled as soon as pupils get home from school, and when they are still relatively fresh. Quality will suffer the longer it is delayed.
2. Pupils need a quiet place to do their homework, free from noise or any other distraction (pets, TV, relatives, mobile phones etc.).
3. Homework should be done at a clear table or desk in an orderly room (not as sometimes happens on the floor, bed, or on the knee!).
4. Apart from providing the facilities and seeing that their daughter has settled down to homework, parents should otherwise not become involved in the actual work itself. It is important for the teachers to see where a pupil is having problems, and this is made much more difficult if parents are supplying the answers. The development of self-reliance is an important aspect of homework, and pupils are not penalised for getting things wrong or failing to understand.
5. If there is a justifiable reason why homework has not been done, or appears to take too long, a written note to the teacher from the parent in explanation is essential. This can be written in the pupil planner. Verbal excuses from pupils will not be accepted.
6. If, having given full attention, the homework is not completed within the set time, then the child should stop and leave the work unfinished. A parent should sign the work and indicate that their daughter did her best to complete it.

If a pupil wishes to continue with her work after the agreed time, then it remains a judgement for the parents as to whether this is appropriate.
7. Over half terms, Years 7 - 8 should not have homework.
8. During holiday time, examination classes (Years 9 - 13) may have homework at the teacher's discretion. Younger classes should be encouraged to read.

Homework Monitoring

The following procedure should be used to monitor the completion/quality of homework produced:

- form teacher appoints homework monitors (one per group/set) to collect homework if it has not been completed online;
- homework is set according to the homework timetable;
- homework monitor (overseen by form teacher) collects in homework (if it has not been completed online) on the agreed day, usually the day after it is set, and completes homework tick sheet;
- homework is taken (by monitors) to shelf/as per instructions from subject teacher; and
- if homework is not handed in/completed to standard, the subject teacher informs the pupil and her parents, form teacher and HoS via SchoolBase that she has 24 hours to complete the homework. If pupils do not meet the deadline, they may be asked to complete/redo the work in detention.

The following concerns should be reported:

- missing homework;
- poor quality homework;
- regular absence.

Signed by:	Hugh Venables Chair of Governors
Date of adoption of this policy	September 2021
Date of last review of this policy	Summer 2021
Date for next review of this policy	Summer 2022
Policy owner (SMT)/other	Deputy Head (Academic)